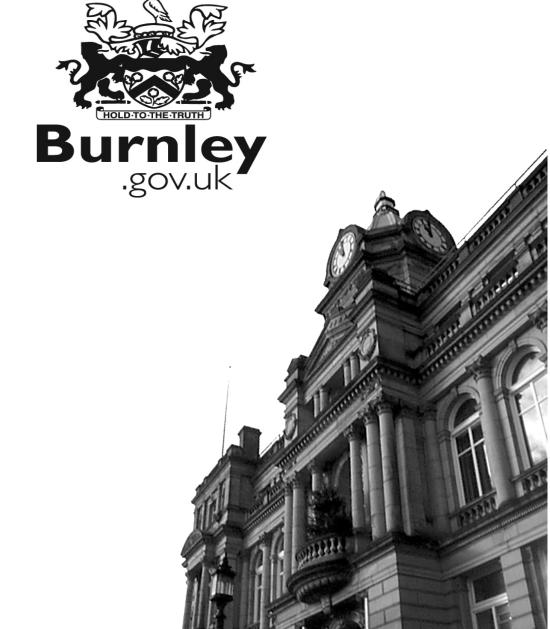
# AUDIT AND STANDARDS COMMITTEE

Wednesday, 10th January, 2018 6.30 pm





# AUDIT AND STANDARDS COMMITTEE

## **BURNLEY TOWN HALL**

Wednesday, 10th January, 2018 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

### **AGENDA**

#### 1) Apologies

To receive any apologies for absence.

# **2)** *Minutes* 5 - 8

To approve as a correct record the minutes of the previous meeting.

#### 3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

#### 4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

#### 5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

#### 6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

#### **PUBLIC ITEMS**

7) External Audit Progress Report and Sector Update			
To inform members of the progress report from the external auditors.			
8) <i>E</i>	External Audit Certification Letter for the year ended 31st March 2017		
	To receive the External Auditors cert Council for the year ended 31st March	, , ,	
9) <i>F</i>	) Final Accounts Arrangements		
	To update members on the arrangement implications of the changes required of the 2017/18 accounts. To seek applied used in producing the Statement of final accounts workshop for Audit Co	for the Council ahead of the closure proval for the accounting policies to of Accounts and to set a date for a	
10) Annual Governance Statement			55 - 58
To consider the proposed arrangements to provide assurance for the Annual Governance Statement for 2017/18.			
11)Internal Audit Q2 2017/18 Progress Report			59 - 64
	To receive details of the work undertaken by the Internal Audit for the period 1st July to 30th September 2017.		
12) Fraud Risk Assessment 2017/18			65 - 68
	To inform Members of the current fra sector.	ud trends that affect the public	
13) General Data Protection Regulation			69 - 72
To inform members of the requirements and progress on meeting the General Data Protection Regulation.			
14) Standards Complaints Updates			
To receive an update on complaints about Members of the Council. (report to follow).			
15) Work Programme			73 - 74
	To consider the Work Programme for the current year.		
MEMBERSHIP OF COMMITTEE			
Councillors			
Councillor Jean Cunningham (Chair) Councillor Tony Harrison (Vice-Chair) Councillor Joanne Greenwood Councillor Mohammed Ishtiaq Councillor Margaret Lishman		Councillor Andrew Newhouse Councillor Mark Payne Councillor Ann Royle Councillor Andrew Tatchell	
Co-opted Members		External Auditor	

Audit and Standards Committee

Colin Crowther, Burnley College Louise Gaskell, East Lancashire

Karen Murray, Grant Thornton - External Auditor

Chamber of Commerce Councillor Kathryn Haworth, Habergham Eaves Parish Council Councillor Gill Smith, Cliviger Parish Council

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Marianne Dixon, Grant Thornton - External Auditor